



**OFFICE OF THE PRESIDENT**

**NOTICE OF AWARD**

**NOEMILYN A. REGINALDO**

Owner

Lunarchem Trading

Manila, Metro Manila

Dear Sir/Madame,

We are glad to inform you that the Procurement of the **OFFICE SUPPLIES FOR 4<sup>TH</sup> QUARTER FY 2025 (SAP)** With **P.R. No. 2025-08-2243** is hereby awarded to you as the Bidder with the Lowest Calculated Responsive Quotation at a Contract Price equivalent to **THREE HUNDRED TWO THOUSAND AND EIGHT HUNDRED FIFTY PESOS ONLY (P 302,850.00)**.

You are therefore required, within ten (10) calendar days from the receipt of this Notice of Award, to formally enter into a contract with us.

Very truly yours,

  
**FREDERICK T. VILLA, DT**  
University President

Conforme:

  
**LUNARCHEM TRADING**

Date: NOV 19 2025